**Business Meeting**

**May 12, 2020 – 1:00pm**

***Meeting will be held via Zoom***

***Law:*** *To allow charter schools to be established as public schools that: improve pupil learning by creating more high quality schools with high standards for pupil performance; close achievement gaps between high-performing and low-performing groups of public school students; increase high-quality educational opportunities within the public education system; provide alternative learning environments for students who are not thriving in traditional school settings; create new professional opportunities for teachers and other school personnel; encourage the use of different, high-quality models of teaching and other aspects of schooling; and provide students, parents, community members and local entities with expanded opportunities for involvement in the public education system. (MRSA 20-A, §2402)*

***Adopted Mission:*** *The Maine State Charter School Commission will provide thoughtful stewardship in authorizing and monitoring public charter schools consistent with State statutes to create unique, high-quality learning options for Maine students.*

**Agenda**

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| --- | --- | --- | --- |
| **Person Responsible** | **Item Number** | **Agenda Item** | **Commission Responsibility or Performance Framework** |
| *Nichi* | **1** | **Call to Order and Declare a Quorum** | *N/A* |
|  |  |  |  |
| *Nichi* | **2** | **Reminders** | *N/A* |
|  | 2a | This meeting is being held as a Zoom webinar and protocol will be followed ***(Remote Meeting Law is attached)***. A brief presentation of how the meeting will be conducted will be shared. |  |
| *Nichi* | **3** | **Additions or Adjustments to the Agenda** | *N/A* |
|  |  |  |  |
|  | **4** | **Requires Approval by the Commission** |  |
| *Nichi* | 4a | Minutes from the March 10, 2020 Business Meeting ***(Attached)*** | *Organization and Operation* |
| *Jim* | 4b | FY20 Budget vs. Actual – April & May Reports ***(Attached)*** | *Organization and Operation* |
| *Shelley* | 4c | To Consider and Approve Harpswell Coastal Academy’s Request to Amend Bylaws ***(Attached)*** | *Monitoring* |
| *John* | 4d | To Consider and Approve Maine Academy of Natural Sciences’ Professional Development Fund Request ***(Attached)*** | *Organization and Operation* |
| *Fern* | 4e | To Consider and Approve Fiddlehead School of Arts & Sciences’ Request to Amend Bylaws ***(Attached)*** | *Monitoring* |
| *Shelley* | 4f | To Consider and Approve Ecology Learning Center’s Request to Extend Lease Deadline ***(Attached)*** | *Monitoring* |
|  | **5** | **Requires Notification to and Acceptance by the Commission** |  |
| *Nichi* | 5a | Receipt of Maine Virtual Academy’s Independent Third-Party Evaluation ***(Attached)*** | *Monitoring* |
| *Jana* | 5b | School Leadership Changes at Baxter Academy – Resignation of Chad Strout and Hiring of Cicy Po as Interim Head of School ***(Attached)*** | *Organization and Operation* |
| *John* | 5c | Hiring of Amy Trunnell as Finance Manager at Maine Arts Academy ***(Attached)*** | *Organization and Operation* |
|  | **6** | **Monthly School Portfolio/Data Report** |  |
| *Bob* | 6a | Governing Board Update | *Performance Framework* |
| *Gina* | 6b | Enrollment Update | *Organization and Operation* |
|  | **7** | **Executive Director/Commission Staff Report** |  |
|  |  | ***School-Related Items:*** |  |
| *Bob* | 7a | Enrollment Lottery Updates | *Monitoring* |
|  |  | ***Commission-Related Items:*** |  |
| *Bob/Jim* | 7b | Review of Proposed MCSC 2020/21 Budget ***(Attached)*** | *Organization and Operation* |
| *Gina* | 7c | COVID-Related Updates (Performance Framework, Remote Learning Plan, Etc.) ***(Attached)*** | *Organization and Operation* |
| *Gina* | 7d | Previously Scheduled Trainings Update | *Organization and Operation* |
| *Bob/Jim* | 7e | Finance Meetings Update (ED279s, Minimum Teacher Salary, COVID-related considerations) | *Organization and Operation* |
| *Gina* | 7f | Weekly Check-In Meetings with Heads of School and Board Chairs Update | *Organization and Operation* |
| *Nichi* | **8** | **Comments from Commission Members** | *N/A* |
|  | 8a | Chair |  |
|  | 8b | Vice Chair |  |
|  | 8c | School Liaisons |  |
| *Nichi* | **9** | **Announcements** | *N/A* |
| *Amy* | 9a | Turn in Travel and Expense Vouchers |  |
|  | 9b | Next Business Meeting – June 9, 2020 *(Location to Be Determined)* |  |
| *Amy* | 9c | Governing Board Meeting Dates and Participation | *Performance Framework* |
| *Nichi* | **10** | **Public Comment\*** | *N/A* |
|  |  |  |  |
| *Nichi* | **11** | **Adjourn** | *N/A* |

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**\*** *The Charter School Commission does not allow airing of complaints in public meetings regarding Commission and charter school employees or school employment matters, in order to protect employee privacy, to comply with Maine law and pursuant to our contractual relation with the schools. To the extent that the Commission receives complaints and concerns relating to school employees in writing, those concerns will be reviewed and addressed by the Commission and its staff outside of a public meeting. This meeting is not the appropriate forum for such comments. You are free to direct your concerns in writing to the Commission’s Executive Director, if you have not done so already.*